

STANDARDS HUB RELEASE NOTES



1 PURPOSE

These release notes provide information about changes to the use of the Standards Hub. They also contain information about known issues and possible workarounds for those issues.

2 FUNCTIONALITY ADDED, CHANGED AND REMOVED

This table highlights the changes implemented within the system either through a formal project release (major changes in functionality), change requests (smaller “tweaks” to the system) or bug fixes:

2.1 RELEASE 1.9 – OCTOBER 2013

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
October 2013 – R 1.9	Notifications	Change	New Zealand Committee Members, on Joint Committees, are excluded for Ballot email notifications on AS projects.
October 2013 – R 1.9	Hub integration	Change	Deactivated committees are reassigned to Customer Service Centre.
October 2013 – R 1.9	Ballot	Change	‘Policies’ spelling corrected
October 2013 – R 1.9	User Management	Change	Defect fixed to resolve duplicated first name in user profile

2.2 PUBLIC COMMENT PATCH 1.0.2 – APRIL 2013

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
April 2013 – R 1.0.2	Public Comment	Change	Reassigned Project Managers are now able to comment on behalf of Committee Members

2.3 RELEASE 1.8.9.4 – APRIL 2013

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
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		REMOVE*)	
April 2013 – R 1.8.9.4	Password	Addition	Confirmation message is provided after successfully changing your password
April 2013 – R 1.8.9.4	Log in	Change	'Username' on the login screen changed to 'Email'
April 2013 – R 1.8.9.4	Profile	Addition	A link to the Contact Portal is provided enabling stakeholders to update all their contact details
April 2013 – R 1.8.9.4	Ballot	Change	Combined procedure date bug has been resolved
April 2013 – R 1.8.9.4	Ballot	Change	Combined procedure bug which was adding additional participants to the ballot has been resolved

2.4 RELEASE 1.8.9.3 – FEBRUARY 2013

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2013 – R 1.8.9.3	General	Addition	Screen design enhancement to support IE 9 compatibility
February 2013 – R 1.8.9.3	General	Addition	IE 9 compatibility referenced on the Help pages

2.5 RELEASE 1.8.9.2

See CRM release notes

2.6 RELEASE 1.8.9.1

See CRM release notes

2.7 PUBLIC COMMENT PATCH 1.0.1 – NOVEMBER 2012

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
November 2012	General	Change	Redirection of two URLs to correspond with new functionality
November 2012	Email	Change	Wording of emails modified to provide more clear and concise messages
November 2012	Supporting Documents	Addition	.msg document types can now be attached as authorisation documents to a comment submission

2.8 PUBLIC COMMENT RELEASE – NOVEMBER 2012

Timeframe	Key	Type	Description
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and Change Type	Function	(ADDITION, CHANGE, REMOVE*)	
November 2012 – Public Comment	Online Comment	Change	Redesigned online comment form with text formatting and spell check
November 2012 – Public Comment	Online Comment	Addition	Users are able to submit up to 10 comments per submission
November 2012 – Public Comment	Upload Comment	Addition	Ability to upload the Commenting Template and have the comments displayed online. Strict data validation ensures comments are complete and correctly entered.
November 2012 – Public Comment	General	Change	Updated look and feel to correspond with new functionality
November 2012 – Public Comment	Resolve Comments	Addition	Drafting Leader and Project Manager are able to upload the resolutions for all comments
November 2012 – Public Comment	Resolve Comments	Addition	Drafting Leader and Project Manager are able to resolve multiple comments online
November 2012 – Public Comment	Resolve Comments	Change	Drafting Leader and Project Manager are able to resolve individual comments online
November 2012 – Public Comment	Online Comment	Addition	Detailed examples of how to enter the section identifier are provided
November 2012 – Public Comment	General	Change	Ability to search submitted comments pending user permissions
November 2012 – Public Comment	Emails	Change	Direct links to the comment period are provided in the automated emails
November 2012 – Public Comment	Emails	Addition	Reminder email is automatically sent 4 days prior to the close of comment
November 2012 – Public Comment	Emails	Change	Combined Procedure email is combined and stakeholders will only receive one email
November 2012 – Public Comment	Online Comment	Change	Comments can be saved as a draft
November 2012 – Public Comment	Online Comment	Change	Draft comment design has been updated in line with the new look and feel. Online comment functionality is available for all draft comments.
November 2012 – Public Comment	Supporting Documents	Addition	Users are able to upload up to 3 supporting documents for each comment
November 2012 – Public Comment	Sorting	Addition	Project Manager is able to sorting submitted comments and allocate a comment number based on the location within the draft standard.

2.8.1 PUBLIC COMMENT RELEASE KNOWN ISSUES – NOVEMBER 2012

A known issue is a potential problem/defect Standards Australia's IT team is aware of and is working on to resolve in future releases of the application.

Key function	Description
Online Comment	Inserting only images, no text, using Internet Explorer results in an error being returned
Design	Sort icon appears for 'Action' and 'Get Draft' fields on the 'Drafts Open For Public Commenting' page
Import resolution	Copying and pasting text into the exported comment file distorts the formatting of the template.
Online Comment	Online equation functionality is not fully functioning in Internet Explorer 8 and the design is distorted as a result.
General	Internet Explorer 6 and Internet Explorer 7 experience design variances.

2.9 RELEASE 1.8.9 – FEBRUARY 2012

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2012- R1.8.9	Help	Change	Redesign of Standards Hub Help Page
February 2012- R1.8.9	Landing page	Change	Redesign of Standards Hub Landing Page
February 2012- R1.8.9	Dashboard	Change	Redesign of Standards Hub Dashboard Page
February 2012- R1.8.9	Public comment landing page	Change	Redesign of Standards Hub Public Comment Landing Page

2.10 RELEASE 1.8.8 – SEPTEMBER 2011

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
September 2011- R1.8.8	Project Creation	Change	Identical adoptions now take the designation of the international standard not the next chronological number.

2.11 RELEASE 1.8.7 – JULY 2011

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
July 2011	Publication	Change	Publication designations of projects have

R1.8.7				been modified to reflect the Numbering of Australian Standards. Australian projects contain a dash and Australian/New Zealand projects contain a colon.
July 2011 R1.8.7	Publication	Change		Once a project is published the identifying characteristics are removed (i.e. Modified, Identical, Rev. are dropped from the publication designation)
July 2011 R1.8.7	Publication	Change		Pre-publication status bug due to reassignment of committees has been resolved
July 2011 R1.8.7	Project Creation	Change		Project Manager can edit project details such as drafting leader, inter liaison committees, target comment date and date of project approval throughout duration of the project
July 2011 R1.8.7	User Management	Change		Spaces after email address when entering a user name is ignored
July 2011 R1.8.7	Project Creation	Addition		Project expected completion date has added to project creation wizard
July 2011 R1.8.7	Reporting	Addition		Project expected completion date has been added to Hub weekly report
July 2011 R1.8.7	Reporting	Change		Hub weekly report has been modified to reflect only active projects. Published projects are excluded.
July 2011 R1.8.7	Publication	Change		Published projects with dual dates have been cleaned up
July 2011 R1.8.7	Reporting	Change		Support services manager has been added to weekly Hub report distribution list
July 2011 R1.8.7	Committee Workspace	Change		An archive folder has been added to International folder within the Committee Workspace
July 2011 R1.8.7	Committee Workspace	Change		An archive folder has been added to the National folder within the Committee Workspace
July 2011 R1.8.7	Committee Workspace	Change		The International Coordinators can search for all Committee Member email addresses within the Committee Workspace
July 2011 R1.8.7	Single Sign On	Change		The Conditions of Use page is replaced with a tick box and the completed Conditions of Use are available in detail at www.standards.org.au

2.12 RELEASE 1.8.6 – MAY 2011

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
May 2011 R1.8.6	User Management	Addition	Additional administration functionality has been added to a selected user

			management role.
May 2011 R1.8.6	User Management	Addition	Administrator can change project designations.
May 2011 R1.8.6	User Management	Addition	Administrator can progress projects at certain stages in the workflow.
May 2011 R1.8.6	User Management	Addition	Administrator can publish projects at certain stages in the workflow.
May 2011 R1.8.6	User Management	Addition	User Management can create Public Accounts on behalf of members of the public.
May 2011 R1.8.6	User management	Change	Technical Committees, Sub Committees and Working Groups can be reassigned multiple times with changes reflected in Standards Hub and eCommittee.

2.13 ISO DOCUMENT DISSEMINATION RELEASE (1.8.5) – MARCH 2011

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
March 2011 ISO Document Dissemination	General	Addition	ISO Documents are mirrored to Standards Hub's Committee Workspace
March 2011 ISO Document Dissemination	Document Management	Addition	ISO folders "0.3 Meetings and Resolutions" and "0.8 Balloting and Commenting" are mirrored to the Committee Workspace
March 2011 ISO Document Dissemination	Document Management	Addition	Documents are accessible in the Committee Workspace for a 3 year period before being archived.
March 2011 ISO Document Dissemination	Document Management	Addition	After the Mirror Committee relationship is terminated documents are accessible for a period of 1 year.
March 2011 ISO Document Dissemination	Document Management	Addition	Zipped files are mirrored as is to the Committee Workspace
March 2011 ISO Document Dissemination	Document Management	Addition	Documents deleted from the Committee Workspace are not mirrored again
March 2011 ISO Document Dissemination	Document Management	Addition	Version control is maintained in the Committee Workspace
March 2011 ISO Document Dissemination	Emails	Addition	Emails are automatically triggered when documents are mirrored to the Committee Workspace
March 2011 ISO Document Dissemination	Emails	Addition	Email notification occurs at predetermined times for Standards Australia staff and Committee Members.
March 2011 ISO Document Dissemination	Emails	Addition	Email notification can be switched on and off on a committee basis
March 2011 ISO Document	Permissions	Addition	Committee members have read only

Dissemination			access to documents and folders.
March 2011 ISO Document Dissemination	Permissions	Addition	Project Managers, Senior Project Managers and International Coordinators have read/write access to documents and folders
March 2011 ISO Document Dissemination	User Management	Addition	Standards Australia Mirror Committees with O and P membership are mapped to the Standards Hub
March 2011 ISO Document Dissemination	User Management	Addition	Mirror Committee mapping is modifiable.

2.14 RELEASE 1.8 –FEBRUARY 2011

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2011 R1.8	Public Comment	Change	Submitted comments are displayed in numerical order according to the unique comment ID.
February 2011 R1.8	Public Comment	Change	Submitted comments can be sorted according to Number, Section, Type, Comment details, and Proposed change, Status, Resolution and Actions.
February 2011 R1.8	Public Comment	Addition	Committee Members can export the public comment summary details for their projects.
February 2011 R1.8	User Management	Change	Country field in the Nominating Organisation profile is mandatory and validated to display on the Ballot form.
February 2011 R1.8	Project Creation	Addition	Project Office ID field is validated during project creation.
February 2011 R1.8	Public Comment	Change	Drafts open for Public Comment are listed chronologically
February 2011 R1.8	Public Comment	Change	Drafts open for Public Comment can be sorted according to Draft Publication, Committee and Comment Close Date.
February 2011 R1.8	Workflow	Remove	Graphic icon and graphic request task within drafting workflow have been removed
February 2011 R1.8	Help	Change	Technical problems are directed to standards.hub@standards.org.au
February 2011 R1.8	General	Change	Internal changes to selected email addresses receiving Standards Hub weekly reports.
February 2011 R1.8	General	Change	Remember Me box changed to java script
February 2011 R1.8	Public Comment	Change	Projects sent for Public Comment during the 2010-2011 change over display the correct end date
February 2011	General	Change	Conditions of Use hyperlinks changed to

R1.8			yellow for increased clarity
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2.15 COMMITTEE WORKSPACE RELEASE (eCommittee Project) – OCTOBER 2010

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
October 2010 Committee Workspace	Polls	Addition	PM, SPM and Committee Member can create, edit and vote in polls
October 2010 Committee Workspace	Forums	Addition	PM, SPM and Committee Member can create, edit, and contribute to forums and forum topics
October 2010 Committee Workspace	Questions and Answers	Addition	PM, SPM and Committee Member can ask and answer questions within the Committee Workspace
October 2010 Committee Workspace	Searching	Addition	All users can search the Committee Workspace using a Livelink nickname, keyword or advanced search
October 2010 Committee Workspace	Mail archive	Addition	PM, SPM and Committee Member can send and view emails sent from the Committee Workspace
October 2010 Committee Workspace	Login	Addition	Single sign on access to the Committee Workspace from the Standards Hub
October 2010 Committee Workspace	Login	Change	Conditions of use updated to incorporate new functionality
October 2010 Committee Workspace	Document Management	Addition	Creation of "Forums – Q&As – Polls" folder
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member can zip and download documents
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member can zip and email documents
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member with sufficient permissions can copy documents to another folder/committee
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member with sufficient permissions can move documents to another folder/committee
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member can edit documents online and save changes as a new version
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member can view document properties and audit trail
October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member with sufficient permissions can purge versions of documents

October 2010 Committee Workspace	Document management	Addition	PM, SPM and Committee Member with sufficient permissions can lock and reserve documents
October 2010 Committee Workspace	Member Info	Addition	PM, SPM and Committee Member can export the committee membership list to a CSV file
October 2010 Committee Workspace	Help	Change	Redesign of Standards Hub Help Page incorporating new materials
October 2010 Committee Workspace	Notifications	Addition	PM, SPM and Committee Member can set notifications at item levels
October 2010 Committee Workspace	GUI	Addition	Items recently added or modified display the new/modified icon
October 2010 Committee Workspace	GUI	Change	User friendly and intuitive design
October 2010 Committee Workspace	GUI	Change	Standards Australia logo incorporated on all screens
October 2010 Committee Workspace	Permissions	Change	Committee members can create and contribute to polls, forums and in the Drop in Box
October 2010 Committee Workspace	Top down access	Change	Committee Members have top down read only access to committees within the structure
October 2010 Committee Workspace	Configuration	Addition	PM, SPM and Committee Member can feature items at certain levels and create personalised tabs on My Committees landing page
October 2010 Committee Workspace	Roles	Addition	Introduction of Facilitator and International Coordinator roles within the Committee Workspace

2.15.1 COMMITTEE WORKSPACE RELEASE (eCommittee Project) KNOWN ISSUES – OCTOBER 2010

A known issue is a potential problem/defect Standards Australia's IT team is aware of and is working on to resolve in future releases of the application.

Key function	Description
Committee listing	The sort order within Committees, subcommittee and working groups is not in true alphabetical order
Committee Subscriptions	No message is generated when subscriptions are updated
Document Management	Committee Members can edit descriptions and file names of all documents in the Drop in Box
Document Management	Version control defaults to Standard – linear versioning
Document Management	Firefox cannot open .wmv files
Document Management	Folder item display shows documents at an individual level

Document Management	Migration date is shown as the modified date
Document Management	Hubuser is displayed on documents that have been migrated
Document Management	Firefox does not support edit
Document Management	Firefox does not support print
Document Management	Classifications are enabled but not supported
Document Management	Categories are enabled but not supported
Document Management	Only document owner can add versions to files in the Drop in Box
Document Management	Items (files/folders/forums/questions/polls) cannot be created in a folder with the same name
Document Management	Upload file using Google Chrome – select Choose file not Browse
Notifications	Messages get deleted when user changes the settings
Notifications	Navigation menu disappears when switching between tabs
Notifications	Can be set at the Enterprise level
Committee Directory	Functionality is unclear in 'other' directory
Committee Directory	Subscriptions options functionality is unclear
Member Info	Expert Area is enabled but not supported
Member Info	Community Member Info is enabled and displays members committee nominations
Member Info	Incorrect committee department is displayed in search results
Questions and Answers	Properties directs users out of the question area
Questions and Answers	FAQ link is enabled but not supported
Questions and Answers	Error generated when question or reply is submitted with an attachment
Questions Volume	Enabled but not supported
Forums	Permissions 'Assign Icon' does not open the 'Functionality Not Supported' screen
Favorites	Requires access to technical committee
Search	Pagination is incorrect
Subscriptions	Subscription emails are not generated for New Topics and replies
Functionality not supported	Displays 'error' message
GUI	Different fonts throughout application
GUI	Blog tab appears under "New Items" but are not available for use
Log-in	Log in ID's cannot contain an apostrophe

2.16 RELEASE 1.6.5 – MARCH 2010

Timeframe	Key	Type	Description
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and Change Type	Function	(ADDITION, CHANGE, REMOVE*)	
March 2010 R1.6.5	Systems Performance	Change	Livelink 9.7.1 upgrade from 9.5
March 2010 R1.6.5	Ballot	Change	Reduction in ballot period for consensus and lower consensus projects from 20 working days to 10 working days. Combined procedure remains unaffected.

2.17 RELEASE 1.6 – FEBRUARY 2010

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2010 R1.6	Project Creation	Change	During project creation PM is able to navigate between prior screens.
February 2010 R1.6	Publishing	Change	The PM is able to cancel the task at Publication Approval (PM) and return to the dashboard.
February 2010 R1.6	User Management	Change	Nominating Organisation's addresses are displayed as entered by User Management.
February 2010 R1.6	User Management	Change	When searching or updating a staff member, committee member or committee, User Management is able to press [Enter].
February 2010 R1.6	User Management	Change	Subject Matter field has been updated with Committee Title field in committee profiles.
February 2010 R1.6	Project Creation	Change	Inter Liaison committees selected by the PM during project creation remain attached to the committee when navigating between project creation screens.
February 2010 R1.6	General	Change	Comment text boxes support the [Enter] function.
February 2010 R1.6	Project Creation	Change	Inter Liaison committees are displayed in project details.
February 2010 R1.6	Downloading a document	Change	Documents are downloaded with an underscore separating words for easier readability
February 2010 R1.6	Project Details	Deletion	Interim Project field has been removed from project details.
February 2010 R1.6	Project Creation	Deletion	ISBN Number field has been removed from project details.
February 2010 R1.6	Portal Error	Change	Portal Error screen has been updated to maintain aesthetic consistency and user friendliness
February 2010 R1.6	Commenting	Change	Comment phases are displayed on comment summary form.
February 2010 R1.6	Commenting	Change	Committee members are able to comment on and view drafts out for comment not associated with their own committees.
February	Commenting	Change	PM/SPM's are able to comment on and view

2010 R1.6			drafts out for comment not associated with their own committees.
February 2010 R1.6	General	Change	CIS contact details and text has been updated on Hub log in page
February 2010 R1.6	Emails	Change	Auto generated emails sent during commenting phase have been updated to include committee name and number
February 2010 R1.6	Project Creation	Change	Amendment and Correction publication data up to September 2009 has been added to the database
February 2010 R1.6	General	Change	Browser text on Hub help page has been updated to Internet Explorer 8 and Firefox 3.5
February 2010 R1.6	Emails	Change	Auto generated emails sent at publication now direct external contacts to SAI Global.
February 2010 R1.6	Project Creation	Change	Database fields for reserving numbers have been increased to 4 digits for Handbooks and Miscellaneous Publications.
February 2010 R1.6	Systems Performance	Change	Database upgrade to Oracle 10.4
February 2010 R1.6	Systems Performance	Change	LDAP patch installation
February 2010 R1.6	Commenting	Change	Committee members are now able to submit comments saved as drafts on the day of comment closing

2.18 RELEASE 1.5.5 – NOVEMBER 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
November 2009 R1.5.5	Project Drafting	Addition	Members have access rights to view committee documents in a top-down approach. Members cannot access documentation from committees up the hierarchy.
November 2009 R1.5.5	General	Change	Title of Program Manager has been changed to General Manager Operations.
November 2009 R1.5.5	Publishing	Change	General Manager Operations approval text has been updated.
November 2009 R1.5.5	Project Creation	Addition	Improved instructions and usability on creation of parts, revisions and amendments.
November 2009 R1.5.5	Project Details	Addition	Committee members are able to see the ballot summary box inside the projects summary page. They are not view other members votes.
November 2009 R1.5.5	User Management	Addition	User Management is able to set and edit member roles to the following roles; Participating member, Observing member and chairperson.
November 2009 R1.5.5	Members Area	Addition	Members are able to see the membership of committees, subcommittees and working

			groups they are a member of.
November 2009 R1.5.5	Committee Members	Addition	Committee membership list now have three role types: participating and observing member and Chairperson.
November 2009 R1.5.5	Committee Members	Addition	Observing Member is not included in the Ballot vote.
November 2009 R1.5.5	Project Creation	Change	Project Office ID has been added to Project Proposal and project detail screens.
November 2009 R1.5.5	Emails	Addition	Project Manager now receives every email that is sent to committee members at project phases.
November 2009 R1.5.5	Emails	Change	SA signature in emails has been updated,
November 2009 R1.5.5	Post-commenting	Change	The phrasing [view discussion/resolve] is used for both PM and Drafting Leader to access comment detail area.
November 2009 R1.5.5	Project Creation	Addition	Publication data from May 2007 until September 2009 has been added to the database
November 2009 R1.5.5	Workflow	Addition	Project Manager is able to replace the ballot draft file after Ballot has been finalised and before it's passed to Support Services for Publication preparation.
November 2009 R1.5.5	Commenting	Addition	Drafting Leader is able to resolve comments, acting as a PM for the commenting phase.
November 2009 R1.5.5	Ballot	Change	Character limit is has been extended to 1200 characters for the remark area of the Ballot summary form.
November 2009 R1.5.5	Project Report	Addition	Project Office ID has been added to the Project Report.
November 2009 R1.5.5	User Management	Change	Projects created after November 2009 are able to be reassigned to another PM without causing issues.
November 2009 R1.5.5	Login	Change	Users using Browser IE6 are now able to login and reset password without problems.
November 2009 R1.5.5	Workflow	Change	Correct Draft is attached to the workflow at Ballot stage.
November 2009 R1.5.5	Committee Workspace	Change	Committee Members are able to upload documents to the Drop-in-Box only.

2.19 RELEASE 1.5 – JULY 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
July 2009 R1.5	Drafts open for Public	Addition	The general public is able to see the list of drafts (Hub projects only) that are out for public comment.

	Comment		
July 2009 R1.5	Online Public user registration	Addition	General public can register for an account in order to use the online comment form and submit their comments.
July 2009 R1.5	Online Public user Account	Addition	Public registered user has an account, where there comments are kept, both submitted and draft comments.
July 2009 R1.5	Online commenting	Addition	General public able to submit comments through the Hub via an online form.
July 2009 R1.5	Online Public user registration	Addition	An automated registration Email is sent to the Public User after registration.
July 2009 R1.5	Online Public user Account	Addition	Public users with an account are able to request a new password to be generated and sent to them.
July 2009 R1.5	Online Public user Account	Addition	Automated email with newly generated password is sent to Public users.
July 2009 R1.5	Online Public user Account	Addition	Public users logged in are able to change their password.
July 2009 R1.5	Online Public user registration	Addition	Public users logged in are be able to edit their contact details
July 2009 R1.5	Online commenting	Change	Online comment form allows unlimited number of characters in the Clause and Appendix field. Section and comment type field forces user to select an option instead of the default option. User is able to select "Foreword" and "Definitions" from the dropdown menu.
July 2009 R1.5	Timestamp	Change	Unified timestamp as YYYY/MM/DD been set across the system. Sorting of Project history will appear chronologically.
July 2009 R1.5	Online commenting	Change	Project Manager is able to export the summary of received comments during entire comment period.
July 2009 R1.5	Online Public user Account	Addition	"Conditions of Use" agreement does not appear for public user login.
July 2009 R1.5	User Management	Addition	Support Services are able to update a public users account details if required.
July 2009 R1.5	Publication	Change	Email sent to stakeholders at publication stage specifies the correct publication number and not the project number.
July 2009 R1.5	Publication	Change	Email sent to stakeholders at publication stage is sent at the publication date entered by the publishing coordinator and not prior.
July 2009 R1.5	Publication	Change	Project after being published appears as a publication with the correct publication number instead of the project number.

July R1.5	2009	Publication	Change	Email is forwarded to Project Manager once a project has been published in the Hub.
July R1.5	2009	Help Section	Addition	Help updated to include both public and committee member manuals.
July R1.5	2009	Ballot	Change	Reminder Email sent to members about their ballot vote is sent 4 days prior to closing date.
July R1.5	2009	Emails	Change	All emails generated have clickable hyperlinks
July R1.5	2009	Workflow	Change	PM is able to upload a different file and return it support services at editorial/formatting approval.
July R1.5	2009	Workflow Tasks	Change	Improved task instruction once a project moves from Ballot finalisation. Pm is able to upload a new file at the task screen itself.
July R1.5	2009	Workflow Tasks	Change	Improved task instruction once a project has passed commenting phase. A pop-up to alert the PM about their choice consequences if selecting "Return to Drafting"
July R1.5	2009	Project Workspace	Change	The Drafting leader is able to upload and manage files within all folder of the Project Workspace.
July R1.5	2009	Comment form	Change	The proposed change field is now mandatory

2.20 RELEASE 1.4.5 – MARCH 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
April 2009 R1.4.5	Committee and Project Workspace	Change	Project Manager and Senior Project Manager are able to upload files up to 50 MB. Committee Members are able to upload files up to 10MB in file size. An error message is displayed if a user tries to upload a file that is larger than set limit.
April 2009 R1.4.5	Committee and Project Workspace	Addition	A loading bar with details about the file, file size and estimated upload time is displayed when uploading files.
April 2009 R1.4.5	System emails	Change	Incorporated more system generated emails.
April 2009 R1.4.5	System emails	Change	System checks and removes any duplicate emails before it's sent to a member.
April 2009 R1.4.5	System emails	Change	System generated email reminds members of their outstanding vote 4 days prior to ballot close date.
April 2009 R1.4.5	System emails	Change	Improved wording of the system generated email triggered to General Manager Operations at Publication approval stage.
February 2009 R1.4.5	Workflow	Change	Workflow for lower consensus projects takes the correct path after comment finalisation

			stage.
April 2009 R1.4.5	Workflow	Change	Correct project status appears when selecting public comment for lower consensus projects.
April 2009 R1.4.5	Ballot	Addition	Nominating Organisation displayed against the member on the Ballot report.
April 2009 R1.4.5	Workflow	Change	Revised Text Amendments follow the Consensus path, allowing for combined procedure.
April 2009 R1.4.5	Login	Addition	Once user logs out the login screen automatically appears. A logout message no longer appears.
April 2009 R1.4.5	Committee Workspace	Change	To access the Committee Workspace users can click straight on the tab. Dropdown menu has been removed.
April 2009 R1.4.5	Project Creation	Remove	Project Managers are no longer required to enter an ISBN number for the creation of international adoptions.
April 2009 R1.4.5	Project Creation	Remove	The Publication reference screen is available only to adoption at the project creation phase.
April 2009 R1.4.5	Formatting and Editing	Change	The correct draft version attached by the Editor is forwarded to the Support Service Coordinator and the Project Manager for approval of formatting and editing work
April 2009 R1.4.5	Public Comment	Change	The export comment function at finalise commenting stage exports all comment details to an excel spreadsheet.
April 2009 R1.4.5	Document management	Change	User able to choose to either open or save all types of files.
April 2009 R1.4.5	Task triggers	Change	User is able to upload a file on the task screen "Finalise Draft for next Phase". No longer required to move file to transit basket.
April 2009 R1.4.5	Task triggers	Remove	Pop-up reminding the Project Manager to add a file to File-in-transit basket replaced by the upload file feature.

2.21 RELEASE 1.4 – FEBRUARY 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2009 R1.4	Project creation	Change	Project Manager is able to select any publication available to action a revision, part to publication, revised text amendment, correction amendment, supplement
February 2009 R1.4	Project creation	Change	Project Manager is able to select any committee, sub committee or working group they own to be associated to the following project types; revision, part to publication, revised text amendment, correction amendment or supplement

February 2009 R1.4	Emails	Addition	Emails are being generated and sent as part of the workflow triggers
February 2009 R1.4	Project creation	Change	Once a project has been approved by a Senior Project Manager, emails are being generated and sent to; committee members associated to the project, committee members that are selected as Inter Liaison Committee's for a project, external organisations associated to the project and the support co-ordinator
February 2009 R1.4	User Management	Addition	Creation and modification of working groups. This includes adding and removing committee members from working groups and reassigning Project Managers and Senior Project Managers from working groups.
February 2009 R1.4	Log in	Addition	Remember me log in email address cookie added
February 2009 R1.4	Project Workflow	Change	A single document displayed once project is out to public comment
February 2009 R1.4	Log in	Change	Text modified
February 2009 R1.4	Project creation	Addition	Able to revised a publication that is an adoption

2.22 RELEASE 1.3.5 – FEBRUARY 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
February 2009 R1.3.5	Project Workspace	Addition	A direct link to reach the Project Details page from the Project Workspace. User no longer required to return to dashboard before returning to project details page.
February 2009 R1.3.5	Project and Committee Workspace	Addition	Error message will appear if a user tries to upload a file larger than 10 MB.
February 2009 R1.3.5	Project Proposal	Change	The comment when creating a project now appears inside the project details page instead of the messaging area.
February 2009 R1.3.5	Commenting	Change	The PM is no longer able to change the resolution once commenting has been finalised.
February 2009 R1.3.5	Commenting	Addition	The Proposed Change is displayed on the comment summary page.
February 2009 R1.3.5	Project Workflow	Change	The description of a project task and status are aligned throughout the project workflow.
February 2009 R1.3.5	Project Workspace	Addition	A copy of the official comment draft and a ballot draft is made available inside the project records tab of the project workspace.

February 2009 R1.3.5	Project Workflow	Addition	A pop-up reminder appears if no file has been moved into File-in-transit prior to public comment preparation.
February 2009 R1.3.5	Commenting	change	The layout of the comment summary form has been adjusted to accommodate the proposed change field.
February 2009 R1.3.5	Committee and Project Workspace	change	Description field allows for up to 300 characters, instead of 60. Cursor no longer repositions itself if user edits the text.
February 2009 R1.3.5	Committee Workspace	Addition	The number of files under a folder is visible against the folder.
February 2009 R1.3.5	Committee Workspace	Change	Plus icon replaced with a folder icon for improved usability.
February 2009 R1.3.5	Committee Workspace	Change	User able to access a folder and files by clicking the name of the folder.
February 2009 R1.3.5	Committee Workspace	Change	Clicking the folder icon or name automatically displayed files within the folder.
February 2009 R1.3.5	Committee Workspace	Change	The terms of condition have been removed to give more space to the committee folder tree.
February 2009 R1.3.5	Login	Addition	Conditions of use appear upon login for users to accept.
February 2009 R1.3.5	Committee Workspace	Change	Committee tree appears within a limited sized scrolling box, allowing the folders to always be close to the upload function and the files.
February 2009 R1.3.5	Committee Workspace	Change	User with a single committee able to view the committee tree.
February 2009 R1.3.5	Committee Workspace	Change	Spelling mistake corrected
February 2009 R1.3.5	Project Proposal	Change	New Project designation numbers commence from 5000.
February 2009 R1.3.5	General	Addition	Links to technical help, release notes and feedback available in to the help menu.

2.23 RELEASE 1.3 – JANUARY 2009

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
January 2009 – R1.3	Committee Workspace	Change	Senior PM view of committees has teams committees in a separate box.
January 2009 – R1.3	Committee Workspace	Change	Committee Member can no longer delete files uploaded by the PM.
January 2009 – R1.3	Committee Workspace	Change	A pop-up message appears when pressing the delete button, confirming if the user really want to delete the file.
January	Committee	Change	The description field is now updated with the

2009 – R1.3	Workspace		description added by the user uploading a file.
January 2009 – R1.3	Committee Workspace	Change	The layout of the committee tree and file area has been adjusted to better fit the screen and allow for better readability of the files uploaded.
January 2009 – R1.3	Committee Workspace	Change	The Browse and upload file screen has been moved closer to enhance its visibility.
January 2009 – R1.3	Public Comment	Change	The member is able to delete their own draft comment.
January 2009 – R1.3	Public Comment	Change	Member is not able to view comments deactivate by the PM
January 2009 – R1.3	Public Comment	Change	Project workflow moves into next phase after comments have been resolved.
January 2009 – R1.3	Public Comment	Change	Committee Members receive emails at the public comment start date.
January 2009 – R1.3	Public Comment	Change	Resolutions remain after comment period has been finalised.
January 2009 – R1.3	Public Comment	Change	Project Manager able to edit a comment submitted by a member. Changes reflected to all users.
January 2009 – R1.3	Public Comment	Change	Actions around comments have been simplified to improve system usability.
January 2009 – R1.3	Ballot	Change	The draft out for ballot is now accessible to the PM and members through the actual ballot form.
January 2009 – R1.3	Ballot	Change	Error message appears if PM tries to finalise the ballot if the ballot criteria has not been met.
January 2009 – R1.3	Ballot	Change	Email reminder of Ballot vote is sent 4 days before ballot close date to members who have not submitted their vote.
January 2009 – R1.3	User Management	Addition	Support Services and CIS team are now able to search for a staff member instead of having to browse lists.
January 2009 – R1.3	User Management	Change	Member added to a committee appears if searched for.
January 2009 – R1.3	User Management	Change	Support Services able to delete and deactivate users from the system.
January 2009 – R1.3	Project Workspace	Change	Project Manager able to upload files without causing errors.
January 2009 – R1.3	Project Workspace	Change	Users able to download files from all areas of project workspace.
January 2009 – R1.3	Publication Stage	Addition	Publishing coordinator is able to upload the final publication to Standards Hub.
January 2009 – R1.3	Publication Stage	Change	Publishing Coordinator able to publish/close a project without errors.

2.24 RELEASE 1.2 – DECEMBER 2008

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
December 2008 – R1.2	Workflow Email	Addition	Standards Hub and Standards Australia Network configured to allow for workflow emails to generate at specify workflow stages.
December 2008 – R1.2	User Management	Change	Staff roles enhanced to allow staff roles to be updated to a different role within the system eg. Project Manager role modified to a Senior project manager role Note: Staff can only be associated with a single role. SPM role can not be changed to PM role, to be resolved in a future release.
December 2008 – R1.2	Project Creation	Change	The creation of projects designation for new publications is allocating available publication numbers for projects.
December 2008 – R1.2	User Management	Change	The update of a Committee Members profile details allows for updates without resulting in the resetting of password for each update.
December 2008 – R1.2	Reporting	Addition	Project Status Report created and scheduled to be emailed weekly to the following mailboxes, Project Office, Committee Records, CIS Team, Standards Hub. Report can also be generated from User Management for ad-hoc requests.
December 2008 – R1.2	User management	Addition	Reassigning Senior Project Managers (SPM) for a committee via User Management. This will allow projects and associated tasks to the Committee to be reassigned to the new SPM and removed from the previous Senior Project Manager (SPM). The committee will also display in the Committee Workspace for the new SPM and removed from the old SPM Committee Workspace
December 2008 – R1.2	User Management	Change	Committee Members that are deactivated via User Management are removed from all associated committees automatically. This also restricts the Committee Member from being able to login to the Hub once deactivated.
December 2008 – R1.2	Committee Workspace/ Project Workspace	Change	Size of file display is in Kilobytes (Kb) in Committee Workspace and Project Workspace
December 2008 – R1.2	Public Comment	Change	The edit button no longer displays for each comment that has been resolved after public comment has closed for a project. This functionality stops a Project Manager from editing a comment after resolution for

			comment has been agreed on.
December 2008 – R1.2	User Management	Change	A Staff member that is deactivated via User Management is restricted from login to the Hub. A staff member can only be deactivated once all Committee's have been reassigned.
December 2008 – R1.2	System Performance	Change	The Committee Workspace display transaction has been optimised to reduced the time to display the Committee Workspace page that list committee's associated to the Senior Project Manager, Project Manager or Committee Member.
December 2008 – R1.2	Help Tutorials	Change	Tutorials have been updated using new technology that allows Internet Explorer and Firefox to run the tutorial. Flash is required to be downloaded if the browser does not support flash

2.25 RELEASE 1.1 - NOVEMBER 2008

Timeframe and Change Type	Key Function	Type (ADDITION, CHANGE, REMOVE*)	Description
November 2008 – R1.1	Public Commenting	Change	Public commenting guidelines are now accessible via Internet Explorer browser
November 2008 –R1.1	User Management	Change	The creation of Committee Member in User Management allows for the projects associated to the related committees to display in the Committee Members dashboard
November 2008 –R1.1	User Management	Change	Committee Member email addresses can be updated via User Management
November 2008 – R1.1	User Management	Change	Committee Member can be added or deleted from Committee's via User Management
November 2008 –R1.1	User Management	Change	Nominating Organisation profile details can be updated via User Management. Certain Nominating Organisation fields have been tagged from mandatory to non mandatory. An error message displays when attempting to create a new Nominating Organisation that exists in database.
November 2008 –R1.1	User Management	Change	Project Status at Commenting is generic to describe that Public Commenting is opened to the public. Status is "Open for public comment"
November 2008 –R1.1	Public Commenting	Change	Public Commenting discussion functionality rectified and stable to handle multiple discussions
November 2008- R1.1	Public Commenting	Change	Public Commenting resolution functionality rectified and stable for all comments that require to be resolved by Project Managers.
November 2008- R1.1	Public Commenting	Change	Comments can be edited by Project Managers post public comment, as well as during public comment.

November 2008 –R1.1	Public Commenting	Change	'Authorisation files' and 'Support files' attached to a comment are able to be opened via Internet Explorer and Firefox browsers
November 2008 –R1.1	User Management	Change	Subject Matter field when creating or updating a Committee is a mandatory field
November 2008 –R1.1	Committee Workspace	Addition	Text added to display policy for use of Standards in the Committee Workspace.
November 2008 – R1.1	User Management	Change	The creation of new Project Manager assigns the correct values in system directory.
November 2008 – R1.1	User Management	Change	The Senior Project Manager (SPM) field when creating or updating a committee's is validated, to ensure that only an SPM role is assigned as the SPM to a committee.
November 2008 – R1.1	User Management	Change	Error message indicating if a nominating organisation already exists.
November 2008 – R1.1	User Management	Change	Updating committee profile keeps the linked members to it.
November 2008 – R1.1	User Management	Change	Committee member's membership on committees displaying correctly.

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Addition = Addition of functionality to Standards Hub that has not existed

Change = Modification of functionality to Standards Hub that currently exists

Delete = Deletion of functionality within Standards Hub

3 DOCUMENT HISTORY

Doc Version Number	Date of Issue	Author(s)	Brief Description of Change
DOC 1.0	December 2008	Denise Gularte	Included Changes from Release 1.1 and 1.2
DOC 1.1	January 2009	Irene Hagstrom	Added changes to Release 1.3
DOC 1.2	January 2009	Irene Hagstrom	More detail to releases 1.1 and 1.3
DOC 1.3	February 2009	Irene Hagstrom	Included changes for Release 1.3.5
DOC 1.4	February 2009	Denise Gularte	Included changes for Release 1.4
DOC 1.5	April 2009	Irene Hagstrom	Included changes for Release 1.4.5
Doc 1.6	July 2009	Irene Hagstrom	Included changes for Release 1.5
Doc 1.7	November 2009	Rebecca Burgess	Included changes for Release 1.5.5
Doc 1.8	February 2010	Rebecca Burgess	Included changes for Release 1.6
Doc 1.9	March 2010	Rebecca Burgess	Included changes for Release 1.6.5
Doc 1.10	October 2010	Rebecca Burgess	Included changes for New Committee Workspace (eCommittee project) and incorporated known issues register (R1.7)
Doc 1.11	February 2011	Rebecca Burgess	Included changes for Release 1.8
Doc 1.12	March 2011	Rebecca Burgess	Included changes for ISO Document Dissemination Release (R1.8.5)
Doc 1.13	May 2011	Rebecca Burgess	Included changes for Release 1.8.6
Doc 1.14	July 2011	Rebecca Burgess	Included changes for Release 1.8.7
Doc 1.15	September 2011	Rebecca Burgess	Included changes for Release 1.8.8
Doc 1.16	February 2012	Rebecca Burgess	Included changes for Release 1.8.9
Doc 1.17	November 2012	Rebecca Burgess	Included changes for Public Comment Release
Doc 1.18	November 2012	Rebecca Burgess	Included changes for Public Comment patch
Doc 1.19	February 2013	Rebecca Burgess	Included changes for IE 9 compatibility
Doc 1.20	April 2013	Rebecca Burgess	Included changes from Release 1.8.9.4 and public comment patch

Doc Version Number	Date of Issue	Author(s)	Brief Description of Change
			1.0.2