


ANNEXURE TO CONSTITUTION OF STANDARDS AUSTRALIA LIMITED

MEMBERSHIP RULES

of

Standards Australia Limited

ABN 85 087 326 690


Company Secretary

MEMBERSHIP RULES

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SCHEDULE A

Election to the Board as a Director

ELECTION TO THE BOARD AS A DIRECTOR

1. The number of Directors to be elected by the Council shall be in accordance with the Constitution Article 91. Annual elections shall exclude the position of Chief Executive Officer.
2. The Directors shall be elected for a term of three (3) years.
3. Nominations shall be in writing and shall name the candidate and be signed by two Councillors, neither of whom may be the candidate themselves.
4. The Board shall give not less than thirty (30) days notice by post or electronic means to each Councillor of the date for the closing of nominations.
5. Nominations shall be made to the Secretary by post or electronic means specified in the notice given pursuant to clause 4 of this Schedule A, and shall close at a time and on a date to be fixed by the Board.
6. A candidate shall be given the opportunity to provide to the Secretary a brief summary (to a maximum of 250 words) of his or her qualifications and affiliations for forwarding to Councillors with the ballot paper.
7. No nomination shall be valid unless the candidate nominated consents to act if elected and the nomination paper and consent are received before the close of nominations. The consent shall be sufficient if the candidate signs a form of consent on the nomination paper but the Secretary may accept any other form of consent, whether accompanying the nomination paper or not, including consent given by electronic means, that the Secretary deems satisfactory and such acceptance shall be final. A candidate may withdraw his or her consent to nomination at any time before the close of nominations (but not after), by lodging with the Secretary a notice of withdrawal, which notice may be given by post or electronic means, and as a consequence the nomination shall be cancelled.
8. If the number of candidates nominated is not greater than the number required to be elected, no ballot shall be conducted and the Chairman shall declare the candidate(s) nominated duly elected as Director(s).
9. If the number of candidates nominated is greater than the number required to be elected, a secret ballot of Councillors must be conducted in accordance with the Ballot By-Laws with voting to close on a date to be fixed by the Board.
10. The Ballot By-Laws are binding on the Council and the outcomes of any ballot carried out under the Ballot By-Laws are also final and binding.
11. In this Schedule "Ballot By-Laws" means the Ballot By-Laws initially approved by the Council which set out the secret ballot processes to be followed for election of Directors, and which empower and authorise the Board to give effect to and implement those secret ballot processes (including making any amendments to the Ballot By-Laws as may be required from time to time).

SCHEDULE B

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SCHEDULE C

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SCHEDULE D

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SCHEDULE E

Criteria for Determining the Number of
Councillors a Member May Appoint

CRITERIA FOR DETERMINING THE NUMBER OF COUNCILLORS A MEMBER MAY APPOINT

Criteria for Appointment of Councillor

1. A Member, other than a Member nominated by the Australian Government or by State and Territory Governments, is entitled to appoint a number of Councillors based upon a combination of the following criteria:
 - (a) Criterion A - Participation in the preparation of Australian standards; and/or
 - (b) Criterion B - Significance of stakeholder – intended to ensure representation by a wide balance of organisations and interests that can benefit Standards Australia.
2. Each Member nominated by the Australian Government may appoint one Councillor. If there are less than ten such Members, additional Councillors may be appointed by the Secretary of the Department of Industry, Innovation, Science, Research and Tertiary Education or the Secretary of such other Department as may from time to time be responsible for Industry Policy, up to a maximum of ten Councillors representing Members nominated by the Australian Government.
3. Each Member nominated by a State or Territory Government may appoint one Councillor. In the event that there is only one Member representing a State or Territory Government that Member is entitled to appoint two Councillors.
4. Subject to any resolution by the Council to the contrary, the number of Councillors to be appointed by a Member under Criterion A is generally based upon the following formula that reflects the highest number of formal representatives the Member has had during any one year over the preceding 3 years, on the Company's committees, preparing Australian standards:

Member's Committee Representatives	Councillors representing Member on Council
20 or less	0
21 - 150	1
151 - 300	2
301 - 500	3
501 - more	4

5. The number of Councillors to be allocated to a member under Criterion B is based upon the following aspects of their involvement with the Company:
 - (a) The nominating body covers a wide range of committee representatives who are nominated on technical committees by other nominating bodies.
 - (a) The person or nominating body is in a position to substantially influence standardisation in Australia.
 - (b) The person or nominating body has the capacity to benefit Standards Australia in a political, industrial or community context.

Criterion B may be applied to those Members who also satisfy Criterion A and any entitlement is in addition to the number based upon the formula for Criterion A.

Councillor Entitlements

6. The number of Councillors that may be appointed shall be as set out below, subject to the nominating organisation entitled to appoint Councillors becoming a registered Member of the Company.

Organisation	Number of Councillors Entitled to Be Appointed
Commonwealth Government	10
State and Territory Governments	
ACT Government	2
Government of Tasmania	2
New South Wales Government	2
Northern Territory Government	2
Queensland Government	2
South Australian Government	2
Victorian Government	2
Western Australian Government	2
Industry Groupings	
Agriculture, Forestry, Fishing & Food (none current)	
Building & Construction	
Australasian Procurement and Construction Council Inc	1
Australian Institute of Building	1
Cement, Concrete and Aggregates Australia	1
Civil Contractors Federation	1
Concrete Institute of Australia	1
Concrete Pipe Association of Australia	1
Construction Information Systems Limited trading as NATSPEC	1
Consult Australia	1
Engineers Australia	6
Fire Protection Association Australia	1
Housing Industry Association Limited	1
Master Builders Australia Limited	2
Property Council of Australia Limited	1
The Royal Australian Institute of Architects	2
Consumer Products, Services & Safety	
Australian Automobile Association	1
Manufacturing & Processing	
Australasian Furnishing Research and Development Institute Limited, trading as Furntech	1
Australian Chamber of Commerce & Industry	5
Australian Industry Group	4
Australian Institute of Petroleum Ltd	1
Australian Paint Manufacturers' Federation Incorporated	1
Australian Steel Institute Ltd	1
Bureau of Steel Manufacturers of Australia Limited	1
Consumer Electronics Suppliers' Association	1
Council of Textile and Fashion Industry of Australia Ltd	1
Federal Chamber of Automotive Industries	1
Galvanizers Association of Australia	1
Materials Australia	1
Packaging Council of Australia Inc.	1
Plastics and Chemical Industries Association Incorporated	1
Plastics Industry Pipe Association of Australia Limited	1
Royal Australian Chemical Institute Inc.	3
The Australasian Corrosion Association Incorporated	1
Welding Technology Institute of Australia	1

Public Safety & Administration; Business & Management	
Australian Retailers Association	1
Insurance Council of Australia Limited	1
Communications, IT and e-Commerce	
Australian Communications Consumer Action Network Ltd	1
Australian Computer Society Inc	1
Australian Information Industry Association Limited	1
Communications Alliance Ltd	1
Telstra Corporation Limited	1
Electrotechnology & Energy	
Australian Liquefied Petroleum Gas Association Limited	1
Energy Networks Association Limited	1
Health & Community Services	
Australian Council on Healthcare Standards	1
Australian Dental Association Incorporated	1
Australian Medical Association Limited	1
Australian Nursing Federation	1
Medical Technology Association of Australia Limited	1
Mining	
The Australasian Institute of Mining & Metallurgy	2
Australian Aluminium Council	1
Minerals Council of Australia	1
Transport & Logistics	
Austroads Inc	1
Education & Training Services	
(none current)	
Water & Wastewater Services	
Master Plumbers Australia Limited	1
Water Services Association of Australia Limited	1
Small Business	
Council of Small Business Organizations of Australia Ltd	1
Consumers	
Australian Consumers' Association, trading as Choice	1
Research and Education	
(none current)	
Special Interests and Skills	
Australasian Fire and Emergency Service Authorities Council	1
Australian Acoustical Society	1
Australian Council of Trade Unions	1
Australian Organization for Quality Inc.	1
National Electrical and Communications Association	1
National Safety Council of Australia Limited	1
NSW Business Chamber Limited	1
RABQSA International, Inc	1
Standards New Zealand	1
Standards and conformance technical infrastructure of Australia	
Joint Accreditation System of Australia and New Zealand	1
National Association of Testing Authorities Australia	1

SCHEDULE F

Industry Groupings - Members

INDUSTRY GROUPINGS - MEMBERS

The Council shall determine the groupings of industry areas of interest pursuant to Article 11(c) of the constitution. The groupings currently approved are as follows:

1. Agriculture, Forestry, Fishing & Food
2. Building & Construction
3. Consumer Products, Services & Safety
4. Manufacturing & Processing
5. Public Safety & Administration; Business & Management
6. Communications, IT & e-Commerce
7. Electrotechnology & Energy
8. Health & Community Services
9. Mining
10. Transport & Logistics
11. Education & Training Services
12. Water & Wastewater Services

SCHEDULE G

Eligibility Criteria for Admission of Members
Within a Specified Industry Grouping
(pursuant to Constitution Article 13)

**ELIGIBILITY CRITERIA FOR ADMISSION OF MEMBERS WITHIN A SPECIFIED INDUSTRY GROUPING
(PURSUANT TO CONSTITUTION ARTICLE 13)****Criteria for Admission of Members**

1. The Council may prescribe the eligibility criteria for admission of Bodies as Members, within a specified industry grouping, pursuant to Article 13 of the Constitution.
2. In order for a Body to be eligible for admission as a Member, the Body must satisfy at least one of the following eligibility criteria:
 - (a) Criterion A - Participation by the Body in the preparation of Australian Standard® brand standards in the relevant industry grouping;
 - (b) Criterion B - Significance of the Body.
3. Subject to any resolution by the Company to the contrary, Criterion A will be satisfied if the Body has had at least 20 formal representatives on the Company's committees during any one year in the preceding 3 years.
4. Criterion B will be satisfied if at least one of the following is satisfied, based on the Body's involvement with the Company:
 - (a) the Body covers a wide range of committee representatives who are nominated on technical committees by other nominating bodies in relation to the relevant industry grouping;
 - (b) the Body is in a position to substantially influence standardisation in Australia in relation to the relevant industry grouping;
 - (c) the Body has the capacity to benefit Standards Australia in a political, industrial or community context in relation to the relevant industry grouping.