

Standards Australia

Technical Group and Committee

Member Code of Conduct



This Technical Group and Committee Member Code of Conduct (Code) has been endorsed by the Standards Australia Production Management Group (PMG) and applies to every member who chooses to participate in a Coordination Group, Technical Committee, Subcommittee, Working Group or other consensus group established under the auspices of Standards Australia Limited (ABN 85 087 326 690) (Standards Australia). It is drawn from broader international and national guidelines and is not negotiable.

We [members] acknowledge the responsibility and privilege to participate in developing Standards. We must adhere to this Code to support the productive participation by all members in the development of Australian and International Standards (Standards) in accordance with the following terms.

We will:

Work for the Net Benefit of the Australian community	We recognise that the development of Standards is for the Net Benefit of the Australian community, over and above the interests of any individual, company or representative organisation. We acknowledge that we are required to represent our Nominating Organisations, but must be prepared to accept consensus decisions that are in the national interest.
Uphold the consensus process	We will uphold the principles of our consensus-based process through openness, transparency, balance and respect for each member in alignment with internationally recognised principles of consensus in the development of Standards.
Agree to clear purpose and scope	We will commit to the development of a clear shared purpose, objectives, agenda and project plan to ensure timely and efficient development and maintenance of Standards and related products.
Respect others in meetings	We commit to respecting others and the professional culture of Standards Australia. We will attend meetings fully briefed and prepared. We commit to meeting etiquette and the rules of engagement by: <ul style="list-style-type: none"> • turning mobile phones off; • being on time; • where attending electronically, ensuring that electronic access is working prior to the commencement of the meeting, and ensuring that the meeting is not broadcast to non-Committee Members; • advising our Nominating Organisation if an alternative representative is required; • respecting others and their opinions by allowing one person to speak at a time; • following an agreed agenda; • accepting group decisions and not returning to 'closed agenda items' unless new, relevant subject matter emerges.
Participate actively	We will agree to our roles and responsibilities and actively participate in Standards development projects where agreed. We will engage and consult with our Nominating Organisations to ensure our constituency is informed and their views represented.
Declare all relevant interests	We will behave in a transparent manner by declaring all relevant interests. We will manage or remove potential, perceived or actual conflicts of interest, to facilitate the resolution of competing interests via the open and structured process that forms the basis of consensus standardisation.
Escalate and resolve issues	We will identify and escalate issues and disputes in a timely manner to ensure rapid resolution. We will uphold the agreed escalation and dispute resolution processes.
Behave legally and ethically	We will act in good faith and with due care and diligence and comply with applicable laws and Standards. We will avoid collusive or anticompetitive behaviour contrary to the Competition and Consumer Act 2010. We will promote a culture of fair and ethical behaviour and encourage the reporting of unethical behaviour, breaches of the law and matters detrimental to Standards Australia and its reputation.
Uphold this Code	We actively encourage compliance with this Code at all times. We also accept and encourage the rapid initiation of action to address poor, unacceptable or inappropriate behaviours and breaches of this Code.