



## CONNECT HELP GUIDE FOR MEMBERS OF THE PUBLIC

This Guide provides instructions for using the Standards Australia application, Connect. Connect provides committee and project information and allows you access to comment on draft standards.

### 1 How to register an account and log in to Connect

---

Before you can access Connect you will need to register for a My SA Profile, single sign on account and then log in using this account. For information on how to do this, see the [My SA Profile Help Guide](#).

You will also need to be registered to access Connect by Standards Australia. Contact [mail@standards.org.au](mailto:mail@standards.org.au) if you need this.

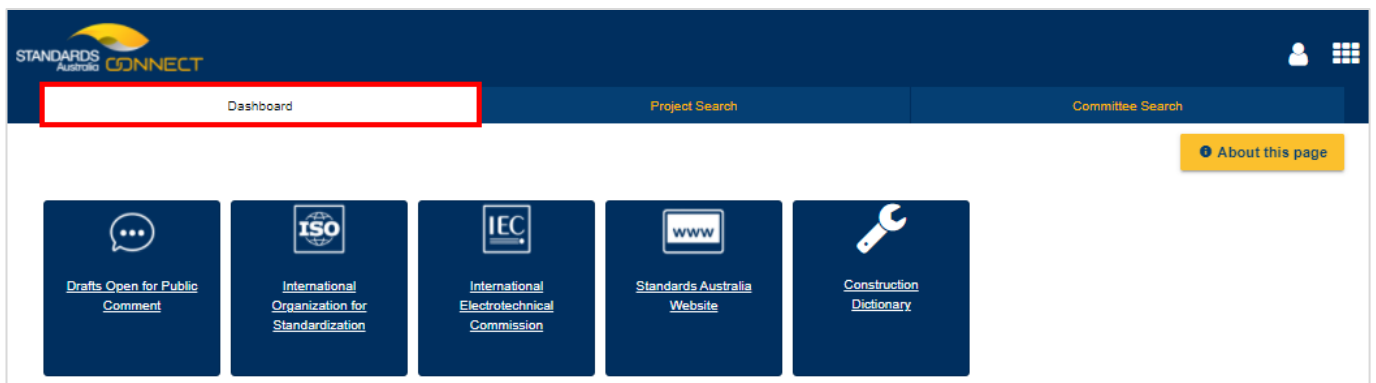
**Note:** If you are not logged in to My SA Profile and you try to access Connect, you will be redirected to the My SA Profile login screen. Once you have successfully registered and logged in to My SA Profile, you can then access Connect.

Once you are logged in to Connect, you will see various function tabs.

## 2 What can I do in the Dashboard tab?

Within the Dashboard tab, you have access to the following:

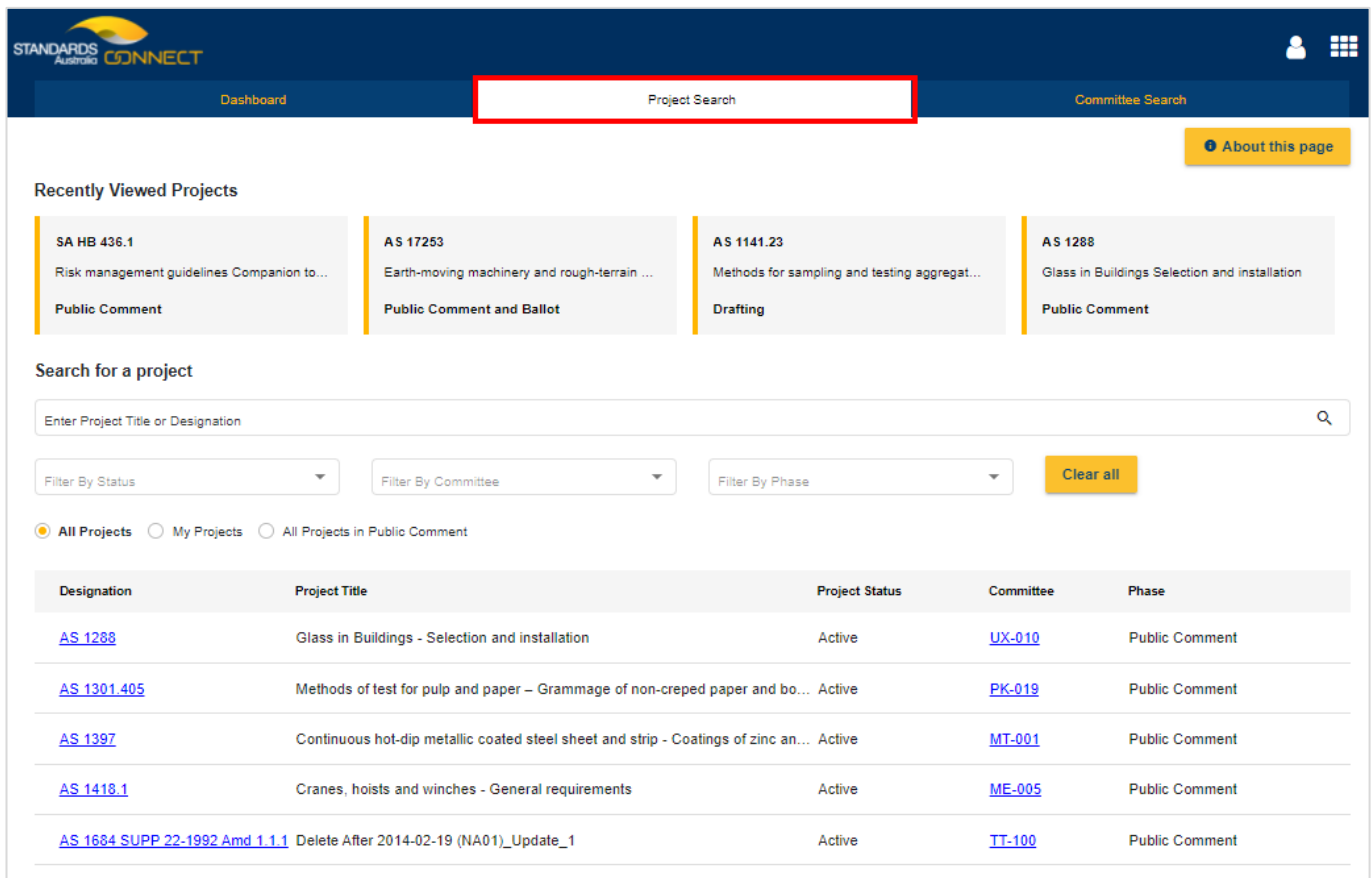
- **Drafts Open for Public Comment:** Links to a page of all projects open for Public Comment.
- **International Organization for Standardization (ISO):** Links to [www.iso.org](http://www.iso.org).
- **International Electrotechnical Commission (IEC):** Links to [www.iec.ch](http://www.iec.ch).
- **Standards Australia Website:** Links to [www.standards.org.au](http://www.standards.org.au).
- **Construction Dictionary** – Links to the [National Dictionary of Building & Plumbing Terms](#).



### 3 What can I do in the Project Search tab?

The Project Search page contains all project related information. Here's what you can do:

- **Recently Viewed Projects:** See projects that you have opened and viewed.
- **Search for a Project:** Search for projects by title or designation, then filter the results by status, by Committee or by phase.
- Show **All Projects:** See all active projects and their phases.
- Show **All Projects in Public Comment:** See all projects in the Public Comment phase.



**Recently Viewed Projects**

SA HB 436.1 Risk management guidelines Companion to... Public Comment	AS 17253 Earth-moving machinery and rough-terrain ... Public Comment and Ballot	AS 1141.23 Methods for sampling and testing aggregat... Drafting	AS 1288 Glass in Buildings Selection and installation Public Comment
---	---	--	--

**Search for a project**

Enter Project Title or Designation

Filter By Status  Filter By Committee  Filter By Phase

All Projects  My Projects  All Projects in Public Comment

Designation	Project Title	Project Status	Committee	Phase
<a href="#">AS 1288</a>	Glass in Buildings - Selection and installation	Active	<a href="#">UX-010</a>	Public Comment
<a href="#">AS 1301.405</a>	Methods of test for pulp and paper – Grammage of non-creped paper and bo...	Active	<a href="#">PK-019</a>	Public Comment
<a href="#">AS 1397</a>	Continuous hot-dip metallic coated steel sheet and strip - Coatings of zinc an...	Active	<a href="#">MT-001</a>	Public Comment
<a href="#">AS 1418.1</a>	Cranes, hoists and winches - General requirements	Active	<a href="#">ME-005</a>	Public Comment
<a href="#">AS 1684 SUPP 22-1992 Amd 1.1.1</a>	Delete After 2014-02-19 (NA01)_Update_1	Active	<a href="#">TT-100</a>	Public Comment



To see more details about a project, follow these steps:

1. Click a project **Designation**, to see more details about a project and its current development phase.
2. Click **View and Comment**, to go to the Public Comment Management System (PCMS) to submit your comments on a draft standard.

**Methods of test for pulp and paper – Grammage of non-creped paper and board**

Project Approval | Project Setup | Drafting | **Public Comment** | Ballot | Publication

**MILESTONES**  
 Balloting Start Date: TBC  
 Balloting End Date: TBC

**PROJECT DETAILS**

Designation: AS 1301.405  
 Project Title: Methods of test for pulp and paper – Grammage of non-creped paper and board  
 Stakeholder Engagement Manager:  
 Committee: [PK-019](#)  
 Type:  
 Development Stage: Public Comment

**PUBLIC COMMENTS**

0

Comment Period Status: OPEN

**View And Comment**

Other Drafts Open for Public Comments

3. Click a **Committee ID** (e.g. PK-019), to see more details about it.

**PK-019**

**Published Documents**

Designation	Title
AS P1.P417M-1959	Methods of test for pulp and paper - Sampling paper for tes...
AS 1301.P419TS-1974	Methods of test for pulp and paper - Water vapour transmis...
AS 1301.P423M-1973	Methods of test for pulp and paper - Folding endurance of ...
AS 1301.P446S-1982	Methods of test for pulp and paper (metric units) - Measure...
AS 1301.421S-1991 AMDT 1	Methods of test for pulp and paper - Determination of the p...

Items per page: 5 | 1 - 5 of 343

**Projects**

Designation	Project Title	Phase	Phase Start	Phase End	Project Status
<a href="#">AS 1301.405</a>	Methods of te...	Public Comment	04/09/2020	06/11/2020	Active

Items per page: 5 | 1 - 1 of 1

**Committee Details**

Committee Name:  
 Sector:  
 Stakeholder Engagement Manager:  
 International Mirror Committees:  
[Terms of Reference](#)

**Committee Membership**

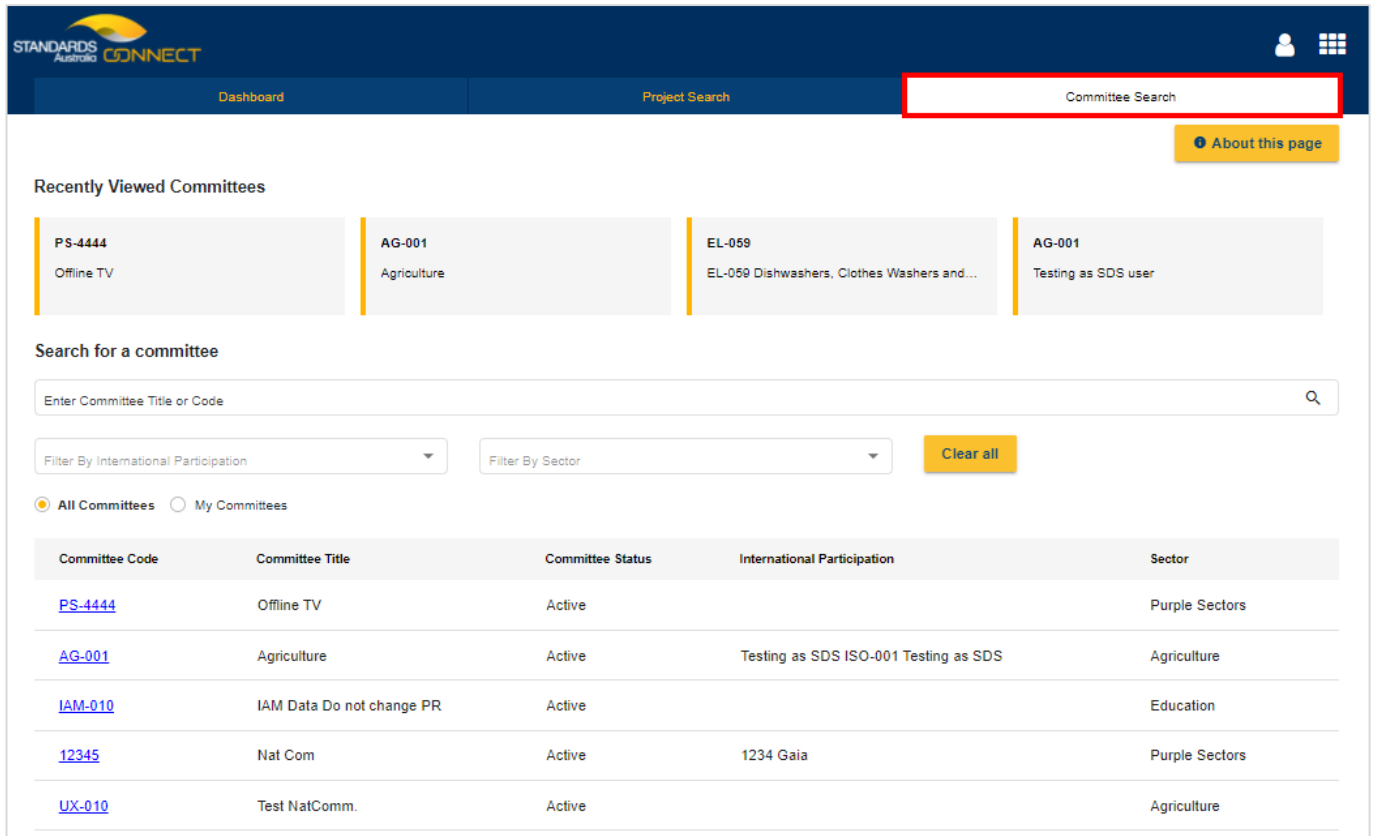
**Technical Working Groups**

No record found.

## 4 What can I do in the Committee Search tab?

The Committee Search page shows committee information. Here's what you can see:

- **Recently Viewed Committees:** See Committees that you have opened and viewed.
- **Search for a Committee:** Search for Committees by title or designation, then filter the results by International Participation, or by Sector.
- **Show All Committees:** Lists all active committees.



The screenshot shows the 'Committee Search' tab selected in the navigation menu. The page features a 'Recently Viewed Committees' section with four cards: PS-4444 (Offline TV), AG-001 (Agriculture), EL-059 (EL-059 Dishwashers, Clothes Washers and...), and AG-001 (Testing as SDS user). Below this is a search section with a text input field, filter dropdowns for 'International Participation' and 'Sector', a 'Clear all' button, and radio buttons for 'All Committees' (selected) and 'My Committees'. A table lists the following committees:

Committee Code	Committee Title	Committee Status	International Participation	Sector
<a href="#">PS-4444</a>	Offline TV	Active		Purple Sectors
<a href="#">AG-001</a>	Agriculture	Active	Testing as SDS ISO-001 Testing as SDS	Agriculture
<a href="#">IAM-010</a>	IAM Data Do not change PR	Active		Education
<a href="#">12345</a>	Nat Com	Active	1234 Gaia	Purple Sectors
<a href="#">UX-010</a>	Test NatComm.	Active		Agriculture



- For more details about a Committee, click a **Committee ID** (e.g. UX-010).

The screenshot displays the website interface for the committee 'UX-010 Test NatComm'. The navigation bar includes 'Dashboard', 'Project Search', and 'Committee Search'. A yellow button labeled 'About this page' is in the top right. The main content area is divided into several sections:


- Published Documents:** A message states 'No published documents found'.
- Projects:** A table lists three projects:
 

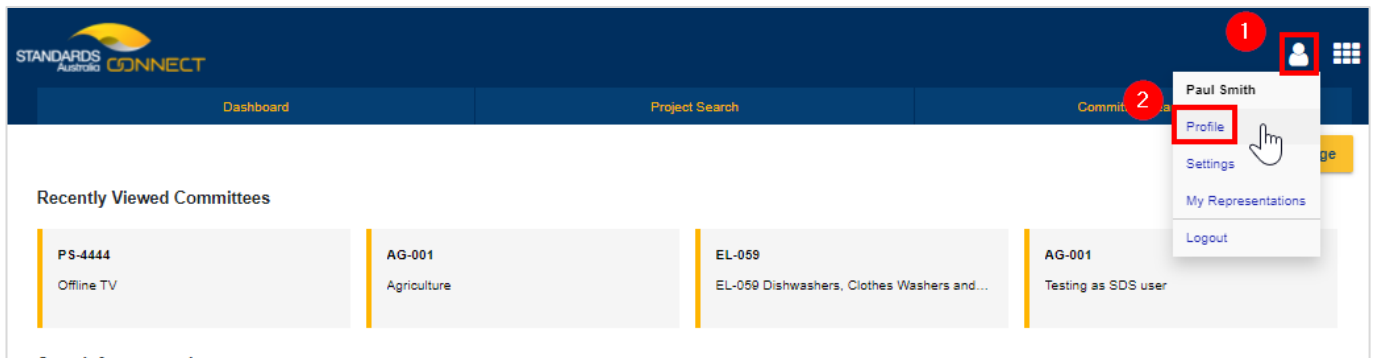
Designation	Project Title	Phase	Phase Start	Phase End	Project Status
<a href="#">AS 1288</a>	Glass in Buil...	Public Comment	23/06/2021	03/07/2021	Active
<a href="#">AS 5353 SIT Project1</a>	PCMS-SIT1 ...	Ballot	05/08/2020	18/08/2020	Active
<a href="#">AS 5354 SIT Project2</a>	PCMS-SIT2 ...	Ballot	16/04/2021	18/04/2021	Active
- Committee Details:**
  - Committee Name: Test NatComm
  - Sector: Agriculture
  - Stakeholder Engagement Manager: [Jamal Wajar](#)
  - International Mirror Committees: [Terms of Reference](#)
- Technical Working Groups:** A message states 'No record found.'
- Committee Membership:**
  - Nominating Organisation: Test Nom org

## 5 How to your update personal profile details

There are two ways to update your personal profile details and change your password for SA applications: updating from Connect and updating from My SA Profile.

### 5.1 Updating from Connect

1. From the Connect screen, click the profile icon (  ).
2. Click 'Profile'. You will be directed to the My Details page in My SA Profile, see the [My SA Profile Help Guide](#) for more details.



### 5.2 Updating from My SA Profile


See the [My SA Profile Help Guide](#) for how to update your personal profile details.

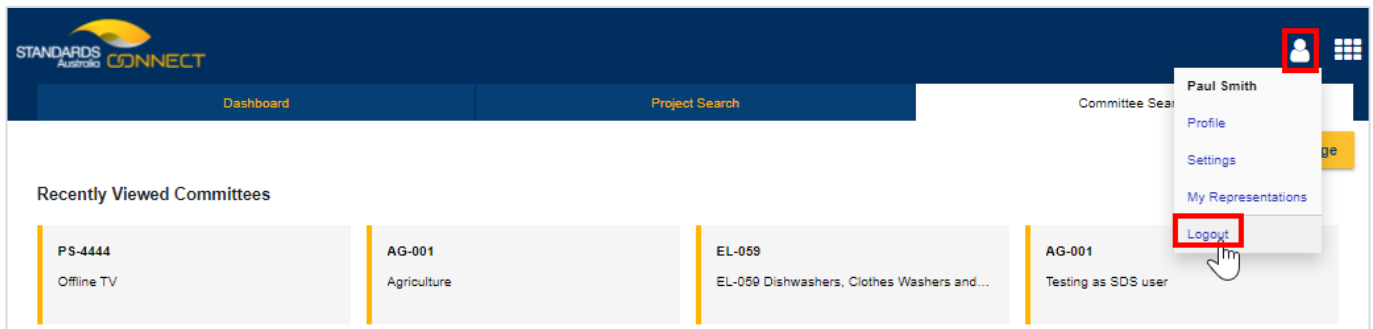
**Note:** If you need to update your name and email address, send an email to: [mail@standards.org.au](mailto:mail@standards.org.au) with your request.

## 6 How to log out of Connect

There are two ways to log out of Connect: logging out directly from Connect and logging out using My SA Profile.

### 6.1 Logging out directly from Connect

1. From the Connect screen, click the profile icon (.
2. Click Logout.



### 6.2 Logging out using My SA Profile

See the [My SA Profile Help Guide](#) for how to log out.

#### Notes:

- a. If you manually log out from My SA Profile or Connect, you will be automatically logged out from any other SA applications that you are logged into.
- b. If you do not log out from My SA Profile or Connect, you will be automatically logged out after 30 minutes. After 25 minutes you will be asked if you would like to extend your session.

## 7 Document history

Date	Author	Details
08/05/2019	Technical PM	v1.0 - First release to support general public access to Connect.
27/07/2021	Policy Writer	v1.1 – Updated to include integration of My SA Profile and to standardise with other guides.